### WELCOME TO ENDNOTE X9





# WHAT CAN ENDNOTE DO FOR YOU?

- Create a customized library for all your references.
- Organize your library into groups.
- Find and attach PDFs, sound files, videos to references directly from online resources.
- Read and annotate attached PDFs.
- Insert those references as you type your document (CITE WHILE YOU WRITE).



# What can EndNote do for you?

 Share your references, custom groups and group sets across <u>multiple computers</u>, share with others and access your references anywhere there is an internet connection.

#### Share your library

Share your research with colleagues around the world

Invite team members to work from the same set of references, files and notes – no matter where they are located. Share your entire library or just a group with read-only or read-and-write access.



Share your library

F MIAMI

CHOOL

Library

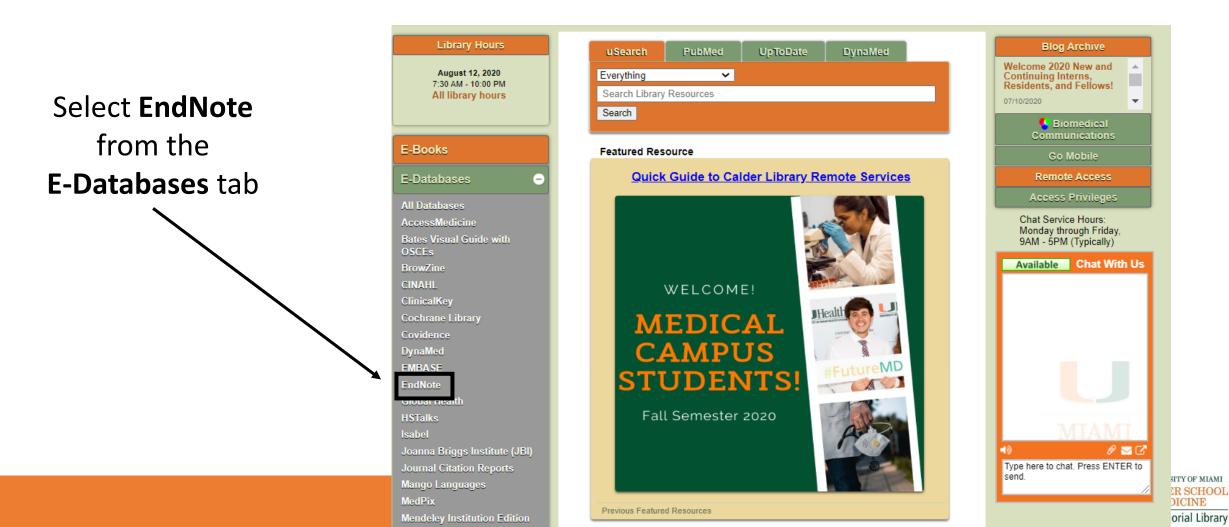
### **ENDNOTE ANYWHERE**

- Two components, ONE Library
- EndNote Desktop- Download from UMIT
- EndNote Online- Register for an account



### EndNote Desktop: Downloading from UMIT website

### Go to the Calder Library Website: calder.med.miami.edu



### EndNote Desktop: Downloading from UMIT website

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Choose EndNote from the list of	eLearning - Lynda.com	A user friendly, innov instructional videos	vative eLeaming website	that hosts en	gaging, high-quality			
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http://it.miami.edu/a-z-listing/endnote/index.html



EndNote Desktop: Downloading from UMIT website

### While Downloading:

- Will ask for Product Key
- Close all Microsoft applications

😸 EndNote X9 Setup	
	Select Installation
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	I would like a 30-day free trial After 30 days some functionality will become unavailable. An
	expired trial version can be activated with a product key at any time.
	Purchase a Product Key
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### **CREATING A NEW LIBRARY**

# When you first open EndNote, go to FILE, then select NEW from the dropdown menu.

EndNote X8		
e Edit References Groups Too	ls Window Help	——— Click FILE, the
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Open Library Open Shared Library Open Recent Close Library Save Save Save As Save a Copy	Ctrl+O Ctrtl+Shift+O > Ctrl+W Ctrl+S	NEW to create a new library
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Exit	Ctrl+Q	

## Creating a New Library

- Opens a folder in the Documents folder on your computer.
- Name your library: Default Name is My EndNote Library
- Creates a Library folder AND a Data folder

### Opens a folder in the Documents folder on your computer. Creates a Library folder AND a Data folder

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### Let's create a New Library!

- Click on EndNote on your Desktop
- Click on Create a new library in the dialog box.
- Name your Library in the documents folder

### You can also create a New library in EndNote:

- Go to File, then New...
- Name your Library in the documents folder

### **ADDING REFERENCES**

There are several ways to get references into your library:

- Direct Export from various databases into EndNote
- Search for references using EndNote
- Import References from a Word document
- Manually create new references

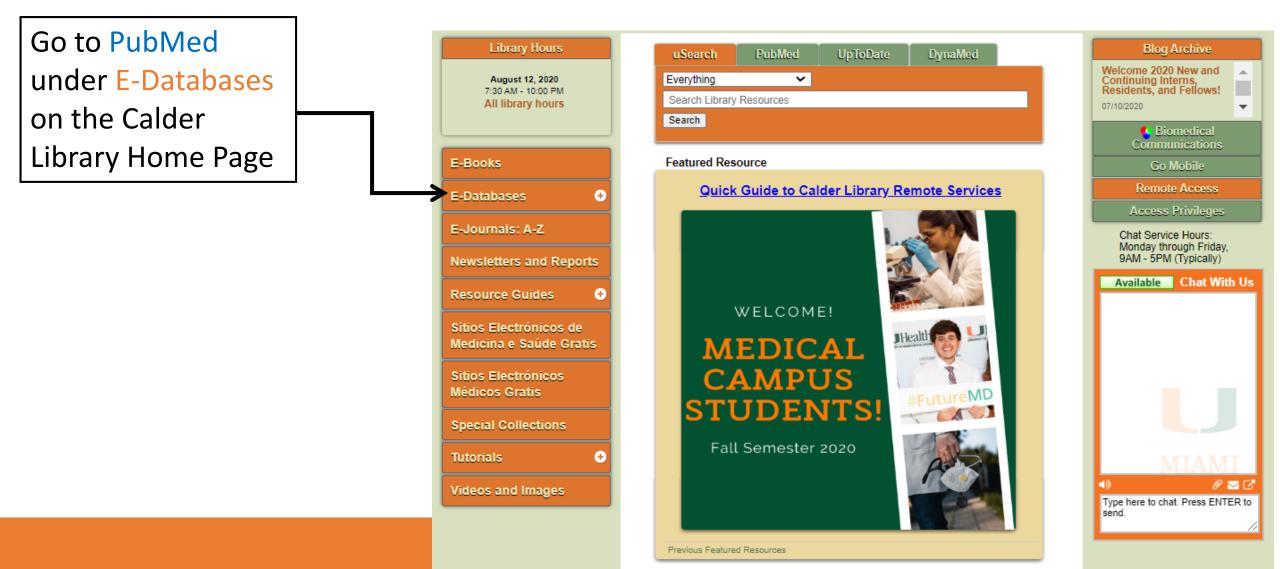
## Direct Export References from Online Databases: PubMed

#### Your EndNote library should be open before attempting to import references.

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Intro to Information Policy	(9)	• 2016	Research links Zika virus to severe joint condition at birth	Nurs Stand 9/22/2016 Journal Article	
<b>■</b> HEALTH INFO SOURCES	(17)	C Brasil, P.; Nielsen 2016	More pieces to the microcephaly-Zika virus puzzle in Brazil	Lancet Infect Dis 9/22/2016 Journal Article	
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B. Cancer	(8)	<ul> <li>Hall-Mendelin, S 2016</li> <li>Jelin, A. C.; Salm 2016</li> </ul>	Assessment of Local Mosquito Species Incriminates Aedes aegypti as the Perinatal neuroprotection update	PLoS Negl Trop 9/22/2016 Journal Article F1000Res 9/22/2016 Journal Article	
Consumer Health Informatics	(35)	<ul> <li>Ø Jenn, A. C.; Saim 2010</li> <li>Ø Jimenez, A.; Sha 2016</li> </ul>	Zika Virus and the Blood Supply: What Do We Know?	Transfus Med 9/22/2016 Journal Article	
Consumer mean mormatics	(33)	<ul> <li>Kent, L.; Vizard, T 2014</li> </ul>	Autosomal dominant inheritance of rapidly progressive amyotrophic lateral	Amyotroph Lat 10/7/2014 Journal Article	
■ Corrections	(16)	<ul> <li><i>C</i> Klase, Z. A.; Khak 2016</li> </ul>	Zika Fetal Neuropathogenesis: Etiology of a Viral Syndrome	PLoS Negl Trop 9/22/2016 Journal Article	
⊞ TB Research	(5)	C Lamb, L. E.; Bart 2016	Advantage of urine based molecular diagnosis of Zika virus	Int Urol Nephrol 9/22/2016 Journal Article	
		O Liu, L. E.; Dehnin 2016	Clinical Update on Dengue, Chikungunya, and Zika: What We Know at the T	Disaster Med Pu 9/22/2016 Journal Article	
B. Dr. Nasrallah	(42)	Maier, A.; Holm, 2012	Online assessment of ALS functional rating scale compares well to in-cli	Amyotroph Lat 10/7/2014 Journal Article	
Management of Info Organizations	(6)	Merel, S.; Snyde 2016	Critical assessment of the ubiquitous occurrence and fate of the insect r	Environ Int 9/22/2016 Journal Article	
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⊞ Breast Cancer	(22)	Ø Michal Freedma 2013	Vitamin E serum levels and controlled supplementation and risk of amyo	Amyotroph Lat 10/7/2014 Journal Article	
B. Dr. Ziga	(3)	Ø Miller, R. G.; Mo 2011	Phase II screening trial of lithium carbonate in amyotrophic lateral scler	Neurology 10/7/2014 Journal Article	
o Di. ziya	(5)	<ul> <li>Ø Miller, T. M.; Pes 2013</li> <li>Ø Miguel, E.; Cassin 2014</li> </ul>	An antisense oligonucleotide against SOD1 delivered intrathecally for pa Neuroprotective effects of the mitochondria-targeted antioxidant Mito	Lancet Neurol 10/7/2014 Journal Article Free Radic Biol 10/7/2014 Journal Article	
Anti NMDA Receptor	(10) 🗏	<ul> <li>Ø Miquel, E.; Cassin 2014</li> <li>Ø Sarno, M.; Aquin 2016</li> </ul>	Progressive lesions of Central Nervous System in microcephalic fetuses	Ultrasound Obs 9/22/2016 Journal Article	
≝ Dr. Hooton	(6)	<ul> <li>G Sarno, M.; Aquin 2010</li> <li>G Sarno, M.; Aquin 2016</li> </ul>	Progressive lesions of Central Nervous System in microcephalic retuses	Ultrasound Obs 9/22/2010 Journal Article	
	(0)	<ul> <li>Ø Simulundu, E.; M., 2016</li> </ul>	Lujo viral hemorrhagic fever: considering diagnostic capacity and prepar	Rev Med Virol 9/22/2016 Journal Article	
Assessing Info Needs	(28)	Ø Smith, A. L.; Tee 2014	Amyotrophic lateral sclerosis in a patient with a family history of hunting	J Genet Couns 10/7/2014 Journal Article	
INTRO TO HEALTH INFORMATICS	(31)	• Ø Viennet, E.; Ritc 2016	Public Health Responses to and Challenges for the Control of Dengue Tr	PLoS Negl Trop 9/22/2016 Journal Article	
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UNIVERSITY OF MIAMI MILLER SCHOOL of MEDICINE

## Direct Export References from Online Databases: PubMed



## Let's add References to our Library

Some interesting topics to search for in PubMed:

- Disease AND natural disaster
- COVID-19 AND health disparities
- Health care worker burnout
- Cultural diversity AND health
- Childhood immunization compliance



# **Direct Export References from Online Databases**

### **Other Databases for Direct Export:**

- Web of Science/Web of Knowledge
- Scopus
- CINAHL
- Other EBSCO Host databases
- Google Scholar



### Searching for References Using EndNote

You can use EndNote to search databases:

- Automatically imports references into EndNote
- Can't choose which articles will be imported, imports all items in the search
- Doesn't import PDFs with references



## Searching for References Using EndNote

Click on the Online Search Button (Globe with Magnifying Glass)

Then select the database to search for references

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■ Corrections	(16)	Kent, L.; Vizard, T		Autosomal dominant inheritance of rapidly		Amyotroph Lat	10/7/2014	Journal Article	
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⊡ Dr. Nasrallah	(42)	<ul> <li>Liu, L. E.; Dehnin</li> <li>Maier, A.; Holm,</li> </ul>	2016 2012	Clinical Update on Dengue, Chikungunya, an		Disaster Med Pu	9/22/2016	Journal Article	
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	(22)	Miller, R. G.; Mo	2011	Phase II screening trial of lithium carbonat		Neurology	10/7/2014	Journal Article	
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<b>⊞</b> Assessing Info Needs	(28)	Smith, A. L.; Tee		Amyotrophic lateral sclerosis in a patient v		J Genet Couns	10/7/2014	Journal Article	
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### Searching for References Using EndNote

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## Import References from a Word Document

- Open Word Document with a bibliography
- Go to the Tools tab, select Export to EndNote
- Select an option depending on the document:
  - Travelling Library: If the document has EndNote formatting already embedded.
  - Word Citations: If the document is a normal Word Document .

# For Word Citations, this only works if citations were done using the Word References tab.



### MANUAL ENTRY REFERENCES

- To create a reference, go to:
- References
- New Reference
- Select Reference Type
- Enter as much info as possible
- Attach PDFs or other files relevant to the reference



## **Creating Groups for References- WHY?**

- Easily find and reuse references from earlier projects, combine them into bibliographies for new projects.
- Use the groups feature, to create needed subgroups of references within a single Library.
- Store an unlimited number of references in a single Library on the desktop version.



# **Creating Groups for References**

- Go to the Groups tab
- Click Create Group Set
- Name the set

### To create groupings within a Group Set:

- Right click under the set you would like to put references
- Select Create Group
- Highlight the references you want to put in the group
- Drag over to group



### Let's put our References in Groups

- Group by Subject Matter
- Group by Paper Topic or Title
- Group by Whatever you like!



### Importing PDFs And PDF Handling: The MOST amazing thing about EndNote!



IMPORT YOUR PDFs, THEN LET ENDNOTE FIND THE REST.

- Search hundreds of online resources to collect references and PDFs.
- Import the PDFs you have on your computer.
- Select the reference you want to find the full text for and let EndNote find them for you.
- Easily find and fill in missing and incomplete information.



### Find PDFs for References in your Library: Online Resources

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	(22)	0	D'Argenio, V.; Es	2014	Should a BRCA2 st	op codon human variant, us		Cancer	8/18/2014	Journal Article	
Chiroptera	(22)	0	Edwards, B. K.; N	. 2014	Annual Report to t	he Nation on the status of c		Cancer	8/18/2014	Journal Article	
Echolocation	(6)	0	Feldman, D.; Kris	. 2014	The role of vitami	D in reducing cancer risk a		Nat Rev Cancer	8/18/2014	Journal Article	
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Select all the references you want to find PDFs for.

Click on: Find Full Text

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### Find PDFs for References in your Library: Online Resources

EndNote tracks the progress of PDFs found and puts them into 3 categories:

- Found PDF
- Found URL
- Not Found

Online Search	
🔇 Library of Congress	(0)
🔇 LISTA (EBSCO)	(0)
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🔇 Web of Science Core Collection (TR)	(0)
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🔀 Not found	(2)



# Find PDFs for References in your Library: Find Full Text Preferences

EndNote uses several pathways to find full text PDFs. To connect to Calder's resources, make sure you are connected using remote access.

morial Library

# FIND PDF'S FOR YOUR REFERENCES



### **USING PDFS IN ENDNOTE**

- Open PDF full screen
- Print PDF
- Email PDF
- Highlight
- Sticky Notes
- Always remember to <u>SAVE</u> your changes!



# MANUALLY ATTACH PDFS FOR REFERENCES YOU ALREADY HAVE

- Select the reference you want to attach the PDF to
- Go to the References tab
- Click File Attachments
- Click Attach File



### **ENDNOTE ONLINE**



- Set-up your personal EndNote online account
- Sync your files across platforms
- Access your references and file attachments from anywhere
- Share reference groups with colleagues and collaborators



### How do I get started: EndNote Online

### www.myendnoteweb.com

Sign in to continue with EndNote	2		
Email address	Not a member yet?		
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### How do I get started: EndNote Online Sign up for an account

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### How do I get started: EndNote Online

### EndNote Online with References

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### **ENDNOTE SYNC**

Sync your references, custom groups & group sets across multiple computers, share references with others and access your references anywhere there is an internet connection.

### SYNC YOUR LIBRARY

#### Connect your desktop, online & iPad libraries

To access your research library anywhere, **set up an EndNote account** and link it to your X7 desktop client



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# Sync your EndNote Desktop library to your EndNote Online library

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EndNote X9 - [KB\_Library\_X9-2020]

Click the **Sync Library** button to synchronize your desktop and online libraries.

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Rodent Malaria
 Showing 762 of 762 references.

### Sync your EndNote Desktop library to your EndNote Online library



#### EndNote Sync

AYLIST | 1/10 EndNote Sync: EndNote X7.1 and Later

EndNote X7.1 and Later



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#### http://youtu.be/YIzbdvRNz8Q



### CITE WHILE YOU WRITE (CWYW)



#### CITE WHILE YOU WRITE™

#### YOUR CITATIONS ARE INSTANTLY ADDED AS YOU WRITE.

- Change the styles in a document as many times as needed.
- Format references for any project with 5000+ styles to use.
- Create custom styles with style customization tools.



### Cite While You Write: Library Preferences

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From the CWYW **Preferences** tab in Word, choose which library you will be using to get your references from:

- Desktop Library (EndNote)
- EndNote Online

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### **CITE WHILE YOU WRITE: Windows**

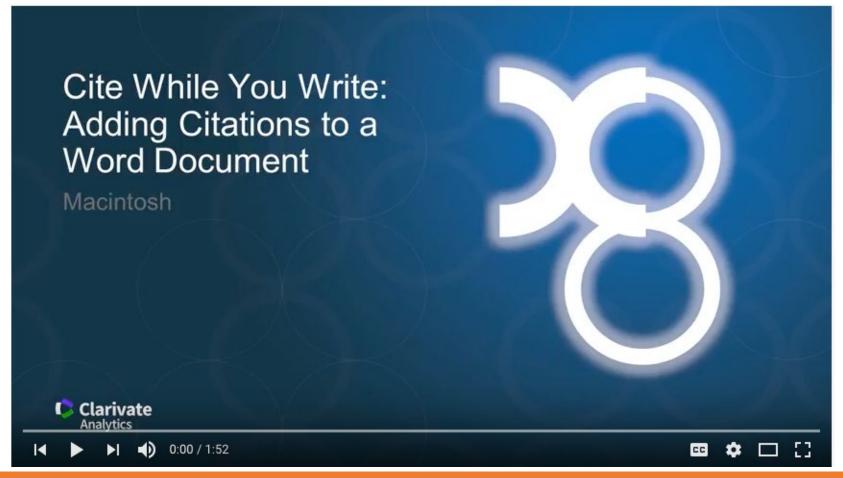
#### Adding Citations to a Word Document





#### CITE WHILE YOU WRITE: Mac (Word 2016)

#### Adding Citations to a Word Document



https://youtu.be/Jb5n2VotcsY



### CITE WHILE YOU WRITE: Adding Citations to your Document

- Create a Word Document
- Use Cite While You Write to insert references:
  - Insert by search your EndNote Library within Word
  - Select them from your EndNote Library, then insert using:
    - Go to EndNote command
    - Insert Citations command



### CITE WHILE YOU WRITE: Windows Editing Citations



#### https://youtu.be/cmRaJmq7KwA



### CITE WHILE YOU WRITE: Windows Formatting the Bibliography

#### Cite While You Write: Formatting the Bibliography

Windows

Clarivate Analytics

0:00 / 2:40



#### https://youtu.be/ERK9BzCQT2E



# CITE WHILE YOU WRITE: Mac (Word 2016)

### Formatting the Bibliography



#### https://youtu.be/nPOAPaksniU



### COLLABORATION: SHARING ENDNOTE REFERENCES

#### Share your library

Share your research with colleagues around the world

Invite team members to work from the same set of references, files and notes – no matter where they are located. Share your entire library or just a group with read-only or read-and-write access.





- How NOT to share an EndNote Library
- Share groups of references in EndNote Online
- Send A Compressed Library
- The Traveling Library



Share your library

### **HOW TO SHARE REFERENCES**







#### Calder Library Online Tutorial on EndNote

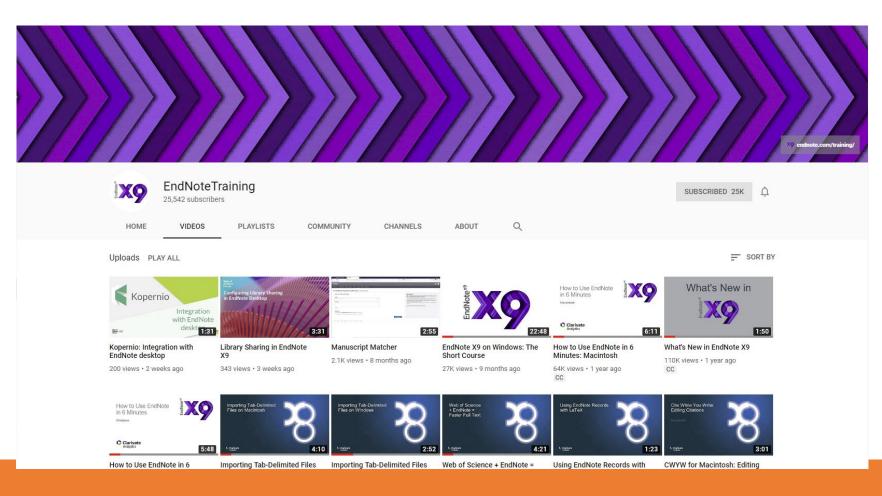
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• YouTube:

#### https://www.youtube.com/user/EndNoteTraining/videos





#### • EndNote Website- Training

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#### • EndNote Online User Manual

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#### • EndNote For iPad and iPhone

## Go mobile with the iPad app

Switch from desktop to iPad without skipping a beat. Your EndNote library is synced up and ready to go.







### WHAT DID WE LEARN TODAY?

- How to create a library in EndNote
- How to get your references into the library
- How to import PDFs for references and attach PDFs you already have to references in your library
- Creating an Online Library and Syncing your Desktop Library to your Online Library
- Cite While you Write
- Ways to share your references with others



### FOR MORE INFORMATION

#### **Contact Me:**

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Learning, Research & Clinical Information Department Phone: 305-243-6648 Email: reference@med.miami.edu

