## WELCOME TO ENDNOTE 20

Clarivate" | EndNote"





## WHAT CAN ENDNOTE DO FOR YOU?

- Create a customized library for all your references.
- Organize your library into groups.
- Find and attach PDFs, sound files, videos to references directly from online resources.
- Read and annotate attached PDFs.
- Insert those references as you type your document (CITE WHILE YOU WRITE).



## What can EndNote do for you?

• Share your references, custom groups and group sets across <u>multiple computers</u>, share with others and access your references anywhere there is an internet connection.

#### Share your library

Share your research with colleagues around the world

Invite team members to work from the same set of references, files and notes – no matter where they are located. Share your entire library or just a group with read-only or read-and-write access.







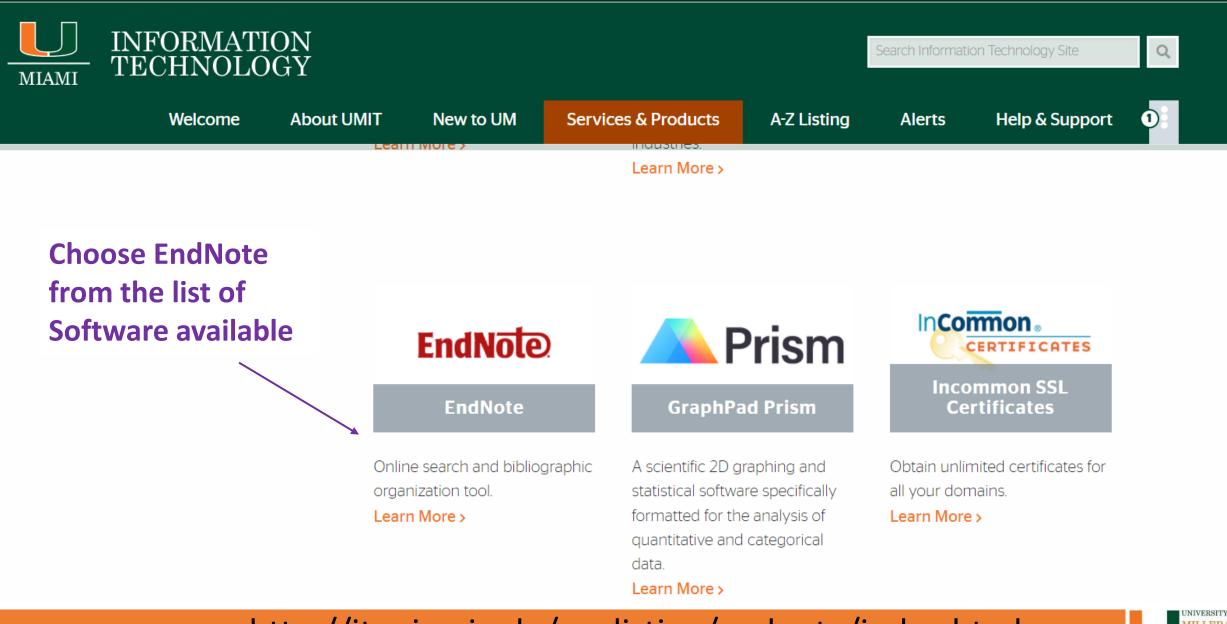
Share your library

## **ENDNOTE ANYWHERE**

- Two components, ONE Library
- EndNote Desktop- Download from UMIT
- EndNote Online- Register for an account



### EndNote Desktop: Downloading from UMIT website



http://it.miami.edu/a-z-listing/endnote/index.html



EndNote Desktop: Downloading from UMIT website

## While Downloading:

- Will ask for Product Key
- Close all Microsoft applications

😸 EndNote X9 Setup	
	Select Installation
EndNote*9	<ul> <li>I have a product key         This information can be found within your disc's packaging or in your purchase confirmation email.         I would like a 30-day free trial         After 30 days some functionality will become unavailable. An expired trial version can be activated with a product key at any time.     </li> </ul>
	Purchase a Product Key
	< Back Next > Cancel

## Any questions about: Downloading EndNote?





## **CREATING A NEW LIBRARY**

# When you first open EndNote, go to FILE, then select NEW from the dropdown menu.

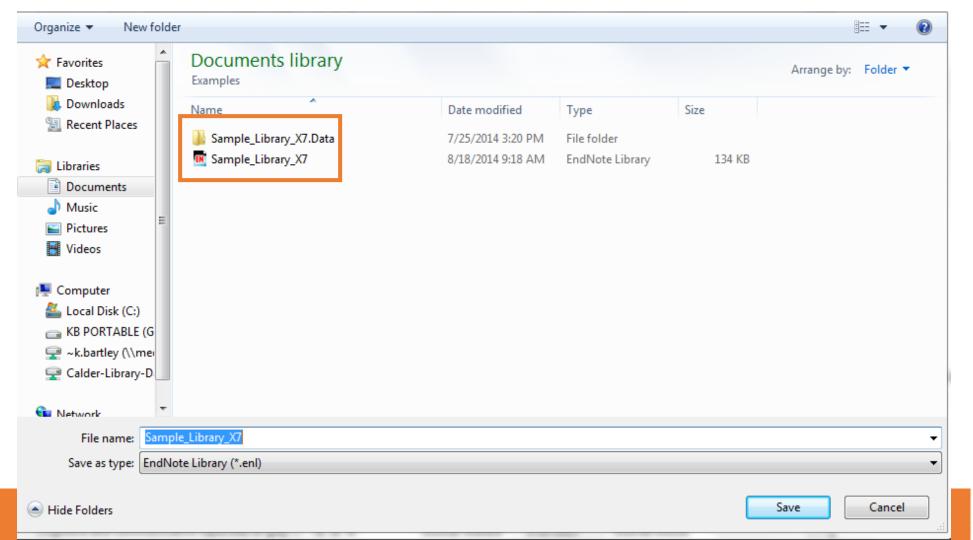
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Open Library	Ctrl+O
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Print	Ctrl+P
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Compress Library (.enlx)	
Exit	Ctrl+Q

Click FILE, then NEW to create new library

## Creating a New Library

- Opens a folder in the Documents folder on your computer.
- Name your library: Default Name is My EndNote Library
- Creates a Library folder AND a Data folder

#### Opens a folder in the Documents folder on your computer. Creates a Library folder AND a Data folder





## **Creating Groups for References- WHY?**

- Easily find and reuse references from earlier projects, combine them into bibliographies for new projects.
- Use the groups feature, to create needed subgroups of references within a single Library.
- Store an unlimited number of references in a single Library on the desktop version.



## **Creating Groups for References**

- Go to the Groups tab
- Click Create Group Set
- Name the set

### To create groupings within a Group Set:

- Right click under the set you would like to put references
- Select Create Group
- Highlight the references you want to put in the group
- Drag over to group

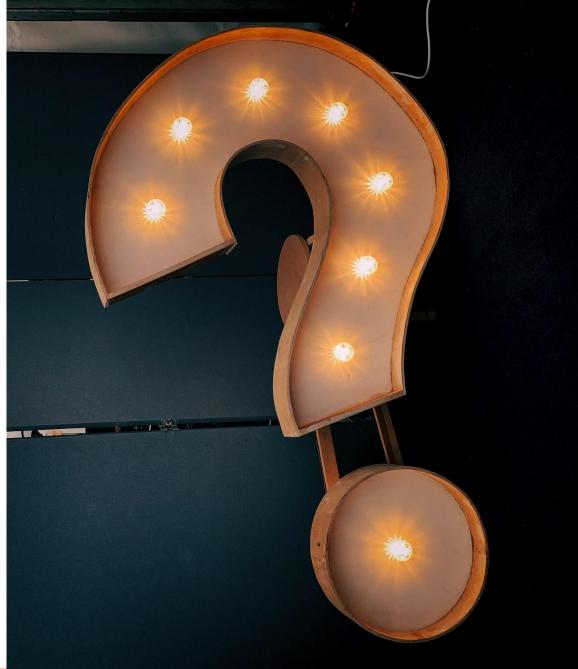


## Let's put our References in Groups

- Group by Subject Matter
- Group by Paper Topic or Title
- Group by Whatever you like!



## Any questions about: Creating Groups?





## **ADDING REFERENCES**

There are a number of ways to get references into your library:

- Direct Export from various databases into EndNote
- Search for references using EndNote
- Import References from a Word document
- Manually create new references

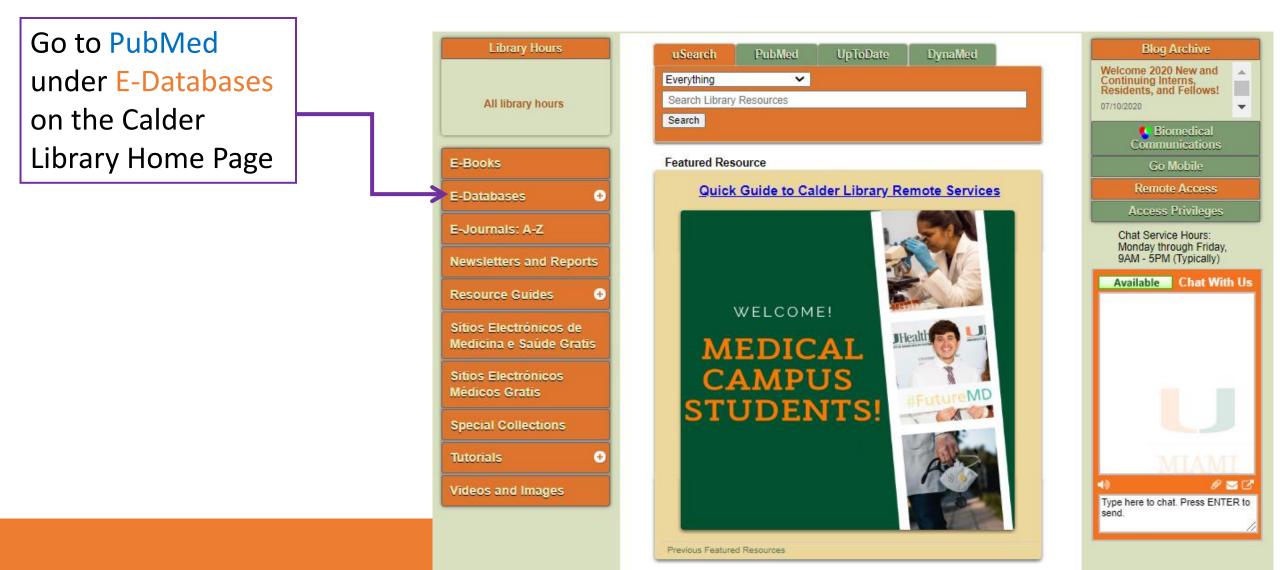


## Direct Export References from Online Databases PubMed

#### Your EndNote library should be open before attempting to import references.

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✓ ONLINE SEARCH	•		Li, S.; Young, K. H.; Medeiro	os, L. J.	2	Diffuse large B-cell lymphoma	F	MC7749790/pdf/12929 2020 Article 695.pdf
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Jisc Library Hub Discover 0	•		Li, Y. D.; Chi, W. Y.; Su, J. H.	.; Ferrall, L.; H	2	Coronavirus vaccine development: from S	J	Coronavirus 2 (SARS-CoV-2) is a new type of coronavirus that causes the Coronavirus
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PubMed (NLM)			LibraryThing			Take the Tour: What is LibraryThing?		most challenging pandemic in this century. Considering its high mortality and rapid
$\oplus$ Web of Science Core Collection (Cl $^0$			, ,					spread, an effective vaccine is urgently
more	•		LibraryThing			LibraryThing Concepts: What are Tags?		needed to control this pandemic. As a result, the academia, industry, and government
	•		Stuart M. Lichtman; R. Don	ald Harvey;		Modernizing Clinical Trial Eligibility Criteria	J	sectors are working tightly together to
	•		Lifshitz, A.		2	Teaching and research in high specialty h	(	develop and test a variety of vaccines at an unprecedented pace. In this review, we
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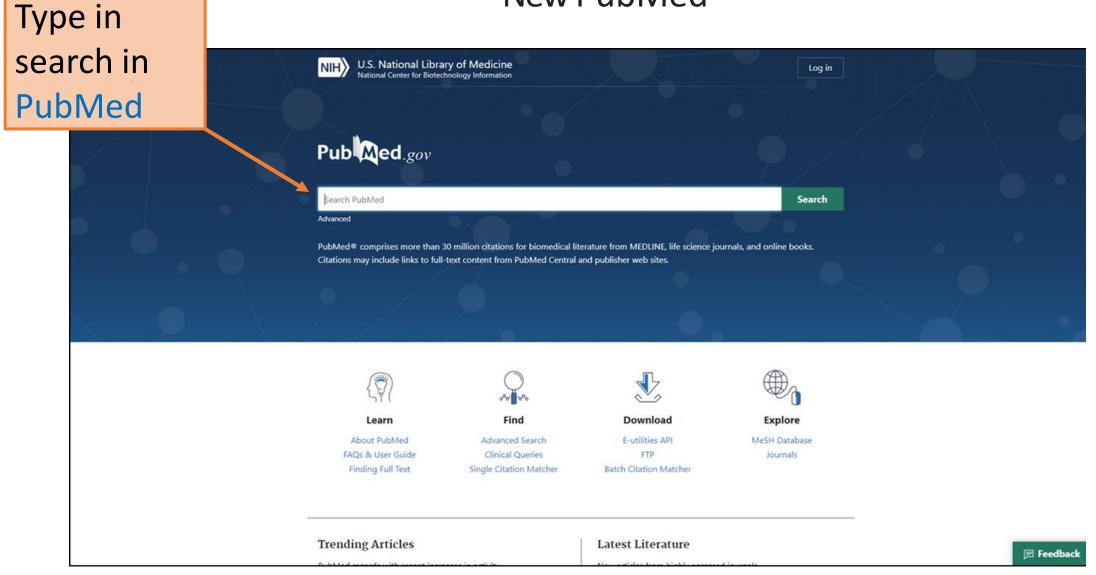
## Direct Export References from Online Databases: PubMed



# PUBMED DOWNLOAD LIVE DEMO

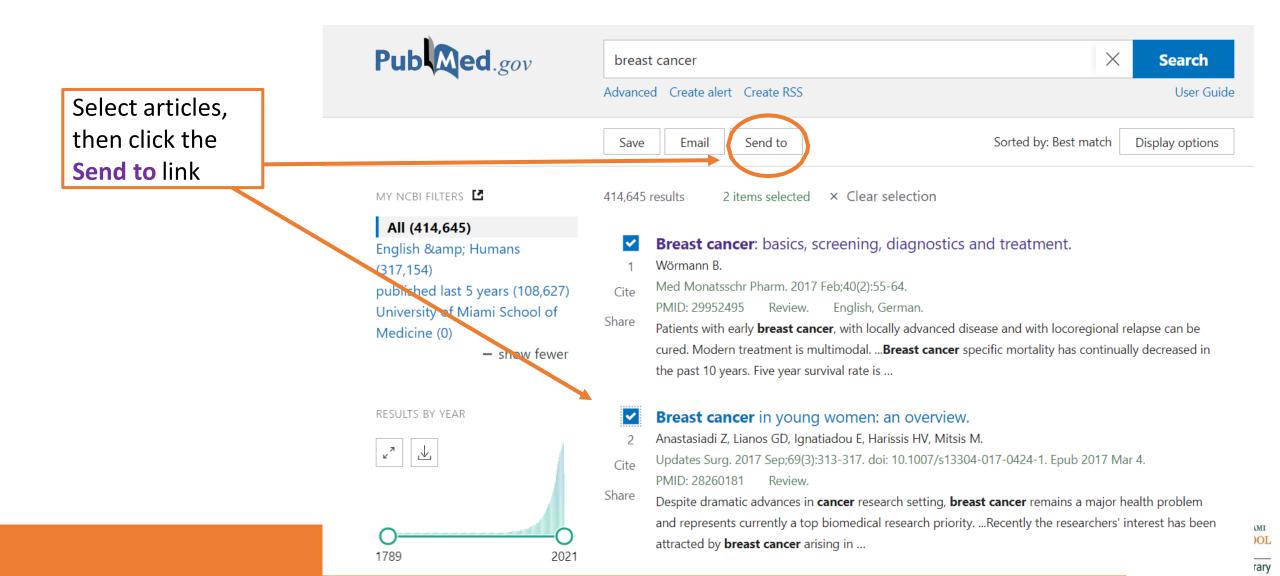


#### Direct Export References from Online Databases New PubMed



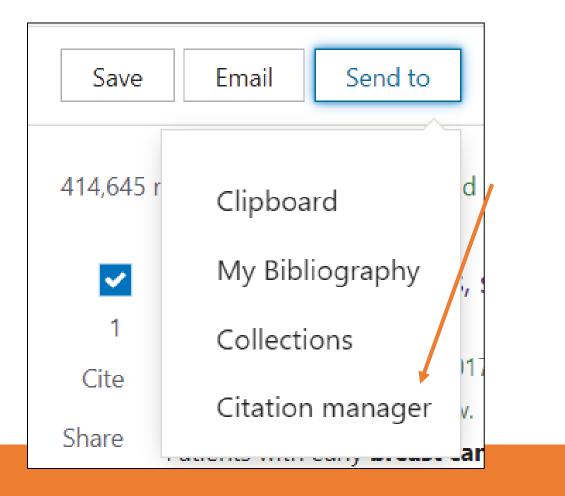


#### **Direct Export References from Online Databases**



### Direct Export References from Online Databases PubMed

#### Select Citation Manager



Louis Calder Memorial Library

### Direct Export References from Online Databases PubMed

### Click the Create File button

Save	Email Send to	0	Sorted by: Best match
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## Let's add References to our Library

Some interesting topics to search for in PubMed:

- Disease AND natural disaster
- COVID-19 AND health disparities
- Health care worker burnout
- Cultural diversity AND health
- Vaccine Hesitancy



## Direct Export References from Online Databases

Other Databases for Direct Export:

- Web of Science
- Scopus
- CINAHL
- Cochrane Library
- Google Scholar
- Directly from Journal/ Article webpages



## Any questions about: Exporting References from PubMed?





## Searching for References Using EndNote

You can use EndNote to search databases:

- Shows you all the articles related to your search
- Allows you to choose which articles will be imported, can add them to your groups



## Searching for References Using EndNote

Click on the Online Search Tab

Then select the database to search for references

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## Searching for References Using EndNote

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## Import References from a Word Document

- Open Word Document with a bibliography
- Go to the Tools tab, select Export to EndNote
- Select an option depending on the document:
  - Travelling Library: If the document has EndNote formatting already embedded.
  - Word Citations: If the document is a normal Word Document .

# For Word Citations, this only works if citations were done using the Word References tab.



## MANUAL ENTRY REFERENCES

- To create a reference, go to:
- References
- New Reference
- Select Reference Type
- Enter as much info as possible
- Attach PDFs or other files relevant to the reference



Any questions about: Other ways to get references into EndNote?





## Importing PDFs And PDF Handling: The MOST amazing thing about EndNote!



#### FIND FULL TEXT

IMPORT YOUR PDFs, THEN LET ENDNOTE FIND THE REST.

- Search hundreds of online resources to collect references and PDFs.
- Import the PDFs you have on your computer.
- Select the reference you want to find the full text for and let EndNote find them for you.
- Easily find and fill in missing and incomplete information.



## Find PDFs for References in your Library: Online

#### File Edit References Groups Library Tools Window Help All References New Reference Ctrl+N k.bartley@med.miami.edu Edit Reference Ctrl+E 🗎 ..., 2012... Summary Edit PDF 🗙 + × Author Copy References To Sync Status Copy Formatted Reference Ctrl+K + | × And Year E-mail Reference All References + × And ~ Title Move References to Trash Ctrl+D A Recently Added Acculturation, enculturation, and symptoms Add References To of depression in Hispanic youth: the roles of Remove References From Group arch Search options ~ 🖹 Unfiled 46 gender, Hispanic cultural values, and family Cut 🔟 Trash 8 functioning Copy All References Paste > MY GROUPS 1407 E. I. Lorenzo-Blanco, J. B. Unger, L. Baezconde-1.453 References Find Full Text Garbanati, A. Ritt-Olson and D. Soto **∽ FIND FULL TEXT** D Author Rating Find Reference Updates Journal of youth and adolescence 2012 Vol. 41 ✓ GROUPS SHARED BY OTHERS Issue 10 Pages 1350-1365 OpenURL Link eduesaul@hotmail.com, Lung Cancer Llargues, E.; -term evaluation of an education.. Open URL Accession Number: 22627624 DOI: hjq4@med.miami.edu, EANRD Refer... Mark as Read Lobo, J.; Pinto metastasis from uveal melanoma. 10.1007/s10964-012-9774-7 Mark as Unread ☐ jxl1830@miami.edu, New refernces Rating Locke, Jill: Shi bact of implementation support o... kla33@miami.edu, 2010 Publications https://www.ncbi.nlm.nih.gov/pubmed/226276 Open in New Tab 24 ۲ Loibl, S.; Denkert, C.; von Minckwitz, G. Neoadjuvant treatment of breast cancer--... **∨ ONLINE SEARCH** https://www.ncbi.nlm.nih.gov/pmc/PMC451128 ۲ Long, K. N.; Long, P. M.; Pinto, S.; Croo... 2... Development and validation of the Indian... 0/ EMBASE (OvidSP) Jisc Library Hub Discover Long, Sara J.; Littlecott, Hannah; Hawki... 2... Testing the "Zero-Sum Game" Hypothesis... Library of Congress ۲ Lorenzo-Blanco, Elma I.; Unger, Jennifer... 2... Acculturation, enculturation, and sympto... PubMed (NLM) Lorenzo-Blanco, Elma I.; Unger, Jennifer... 2... Acculturation, gender, depression, and ci... Web of Science Core Collection (Cl... 0 D Losina, E.; Smith, K. C.; Paltiel, A. D.; Col... 2... Cost-Effectiveness of Diet and Exercise fo... more...

#### Select all the references you want to find PDFs for. Right Click on: Find Full Text

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## Find PDFs for References in your Library: Online Resources

EndNote tracks the progress of PDFs found and puts them into 3 categories:

- Found PDF
- Found URL
- Not Found

> MY GROUPS		
✓ FIND FULL TEXT		
Sound PDF	5	
🔗 Found URL	2	
🐻 Not found	1	



## Find PDFs for References in your Library: Find Full Text Preferences

EndNote uses several pathways to find full text PDFs. To connect to Calder's resources, make sure you are connected using remote access.

EndNote Preferences	×
EndNote Preferences   Change Case Display Fields Display Font Duplicates Find Full Text Folder Locations Formatting Libraries PDF Handling Read / Unread Reference Types Sorting Spell Check Sync Temporary Citations Term Lists URLs & Links	X         The Find Full Text feature uses several technologies to maximize the chances that EndNote will find all available PDFs. Use this screen to control these full text search options:         Web of Science Full Text Links         DOI (Digital Object Identifier)         PubMed LinkOut (U.S. National Library of Medicine)         OpenURL         OpenURL Path:         http://access.library.miami.edu         Authenticate with:         URL:       http://access.library.miami.edu/login?url=http://calder.med.miami.edu         Examples:       https://login.ezproxy.library.myuniversity.edu/login         http://auth.universityname.edu/authentication
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	Gran Content Apply

# FIND PDF'S FOR YOUR REFERENCES



# **USING PDFS IN ENDNOTE**

- Open PDF full screen
- Print PDF
- Email PDF
- Highlight
- Sticky Notes
- Always remember to **SAVE** your changes!



# MANUALLY ATTACH PDFS FOR REFERENCES YOU ALREADY HAVE

- Select the reference you want to attach the PDF to
- Click Attach File in the Summary panel

### OR

- Go to the References tab
- Click File Attachments
- Click Attach File

+ Attach file

Effectiveness of a School-Based Tobacco Prevention Program for Middle School Students in Saudi Arabia: A Quasi-Experimental Controlled Trial

D. E. Al Agili and H. M. Salihu

Tobacco Use Insights 2020 Vol. 13 Pages 1-9

Accession Number: 149210211. Language: English. Entry Date: 20210318. Revision Date: 20210318. Publication Type: Article DOI: 10.1177/1179173X20953403

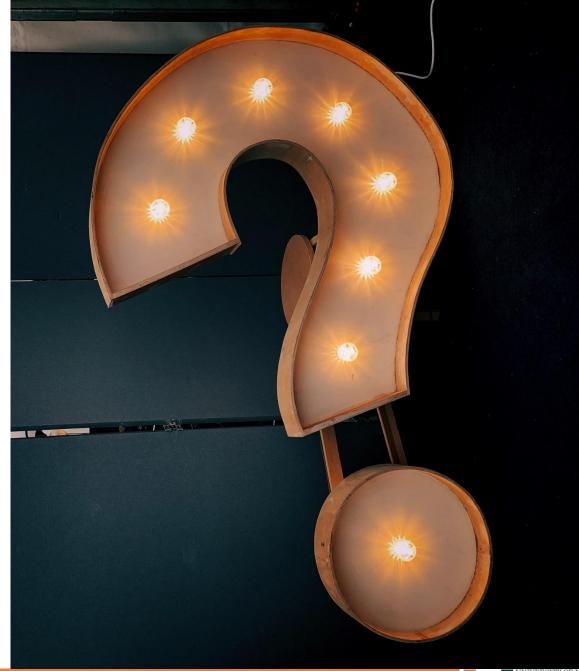
http://access.library.miami.edu/login? url=https://search.ebscohost.com/login.aspx? direct=true&db=jlh&AN=149210211 &site=ehost-live

OBJECTIVE: To evaluate the effect of a school-based tobacco program in preventing initiation of tobacco use among adolescents in Saudi Arabia. METHODS: We used a quasiexperimental controlled design. Four intervention and four control schools were selected from the regional education registry. A baseline questionnaire was administered to all grade 7 students before implementing the tobacco prevention program, Dentists

IAMI

brary

# Any questions about: PDF Handling?





# **ENDNOTE ONLINE**



- Set-up your personal EndNote online account
- Sync your files across platforms
- Access your references and file attachments from anywhere
- Share reference groups with colleagues and collaborators



# How do I get started: EndNote Online

### www.myendnoteweb.com

Email address	Not a membe	r yet?	
Password	Register		
Forgot password?	Sign in		
or sign in using <b>f</b> in			
By signing in, you a	icknowledge and agree to our Terms of Use ar	nd Privacy Statement.	
	Need help? Contact EndNote Customer Care	<u>.</u>	
	e desktop for 30 days, we think you'll l	ike it.	
	Access anywhere, on your desktop and online.		



# How do I get started: EndNote Online Sign up for an account

Register to continue with EndNote	
Email address	Already a member?
Password	Sign in
Re-enter password	© OR
First name	
Last name	
Re	egister
or register using fin	



## How do I get started: EndNote Online

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Hide panel

# **ENDNOTE SYNC**

Sync your references, custom groups & group sets across multiple computers, share references with others and access your references anywhere there is an internet connection.

### SYNC YOUR LIBRARY

#### Connect your desktop, online & iPad libraries

To access your research library anywhere, **set up an EndNote account** and link it to your X7 desktop client



MIAMI HOOI

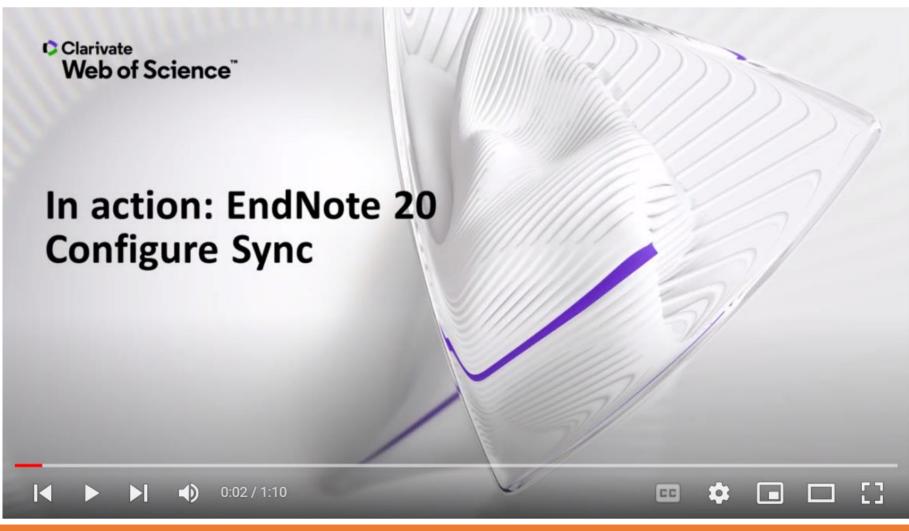
# Sync your EndNote Desktop library to your EndNote Online library

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k.bartley@med.miami.edu ∅ Sync Status	Sync Status	${\cal G}$ Sync Now Refresh Status $\hat{\cal L}$
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<ul> <li>☐ Trash</li> <li>▶ MY GROUPS</li> <li>1407</li> </ul>	Error code: None Error message: None Local Library	
> FIND FULL TEXT	Library name: KB_Library_X9-2020 References: 1461	
<ul> <li>➤ GROUPS SHARED BY OTHERS</li> <li>➢ eduesaul@hotmail.com, Lung Cancer</li> <li>➢ hjq4@med.miami.edu, EANRD Refer</li> <li>➢ jxl1830@miami.edu, New refernces</li> <li>➢ kla33@miami.edu, 2010 Publications</li> <li>➤ ONLINE SEARCH</li> <li>④ EMBASE (OvidSP)</li> <li>Ø jisc Library Hub Discover</li> <li>Ø Library of Congress</li> </ul>	Groups: 119 Group sets: 69 Attachments: 442 Online Library Account email: k.bartley@med.miami.edu Serial number: 3092075854 References: 1461 Groups: 119 Group sets: 69 Attachments: 438 (508.05 MB) Limits Number of references: 1000000 (998539 can still be added) Number of groups: 5000 (4881 can still be added)	Click the <b>Sync Status</b> tab to synchronize your desktop & online libraries.



Q

Sync your EndNote Desktop library to your EndNote Online library







# Any questions about: EndNote Online & Sync?





# CITE WHILE YOU WRITE (CWYW)



### CITE WHILE YOU WRITE™

## YOUR CITATIONS ARE INSTANTLY ADDED AS YOU WRITE.

- Change the styles in a document as many times as needed.
- Format references for any project with 5000+ styles to use.
- Create custom styles with style customization tools.



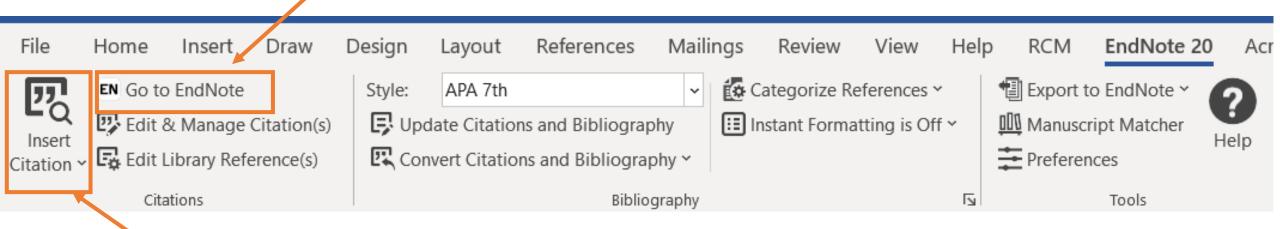
# CITE WHILE YOU WRITE: Adding Citations to your Document

- Create a Word Document
- Use Cite While You Write to insert references:
  - Insert by search your EndNote Library within Word
  - Select them from your EndNote Library, then insert using:
    - Go to EndNote command
    - Insert Citations command



# EndNote Tool Bar in Microsoft Word

### Go to EndNote command



### Insert Citations command



# **CWYW LIVE DEMO**



# Any questions about: Cite While You Write?





# COLLABORATION: SHARING ENDNOTE REFERENCES

#### Share your library

Share your research with colleagues around the world

Invite team members to work from the same set of references, files and notes – no matter where they are located. Share your entire library or just a group with read-only or read-and-write access.



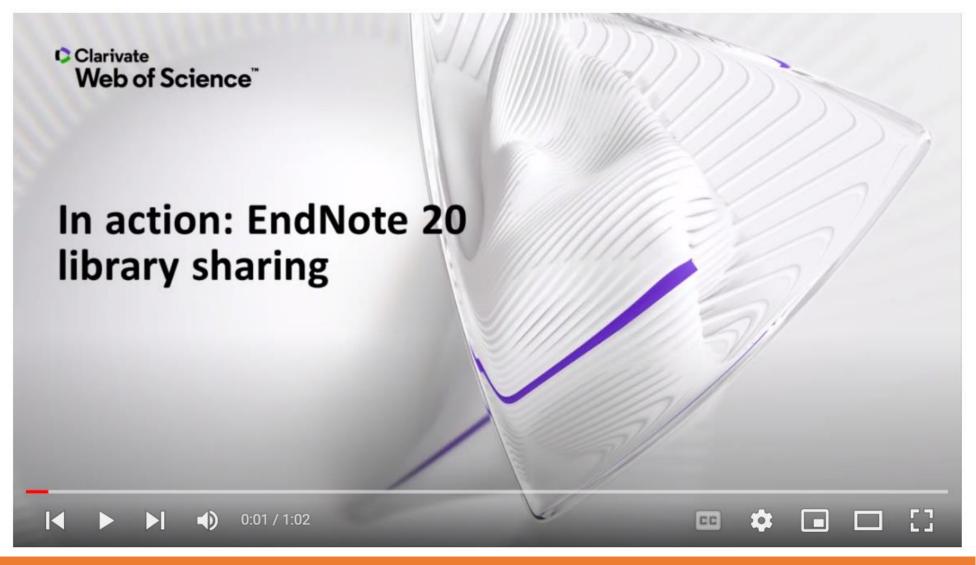


- Share an entire EndNote Library
- Share groups of references using EndNote Online
- Send A Compressed Library
- The Traveling Library



Share your library

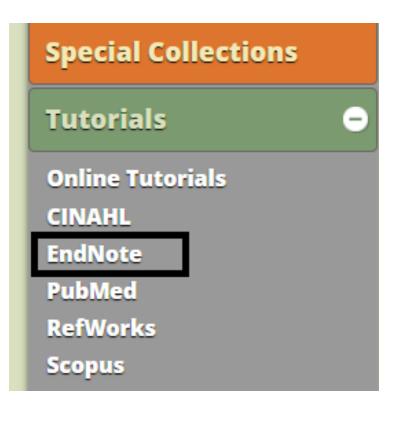
# HOW TO SHARE REFERENCES







# ADDITIONAL RESOURCES Calder Library Resource Guide on EndNote

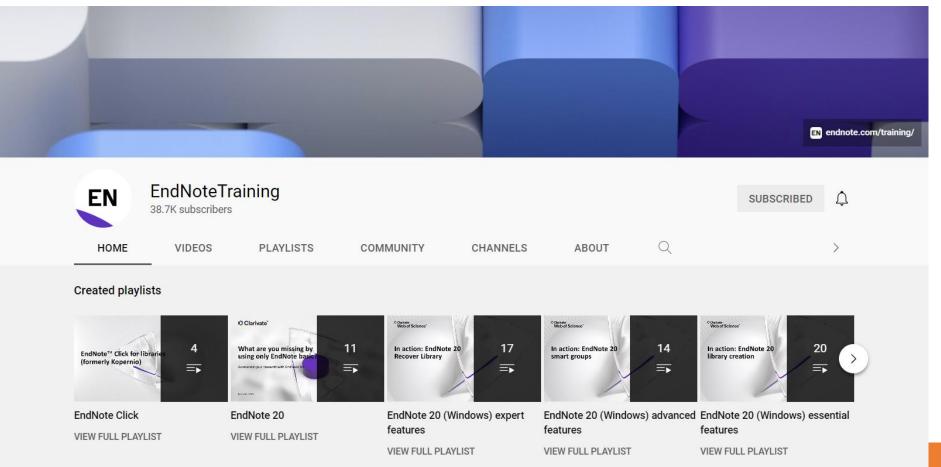


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Table of Contents	Calder Medical Library's Resource Guide for EndNote	Subject Guide Specialist
Download EndNote EndNote Tutorials • EndNote Tutorial Videos • EndNote Training Options & Reference Guides	Welcome to the Calder Medical Library Resource Guide for EndNote Citation Manager. This guide is designed to provide assistance downloading and learning the basics of the software. We hope you find this page useful!	Kelsa Bartley Education and Outreach Librarian k.bartley@med.miam i.edu
EndNote Help <ul> <li>EndNote Specialist</li> </ul>	About EndNote	Contact Us
	EnclNote <sup>TM</sup> EndNote gets you organized, saves you time, and helps you fly through your next research project.         Import references         Share reference libraries         Cite while you write         Reformat citation styles	of MEDICINE LOUIS CALDER MEMORIAL LIBRARY Department of Learning, Research and Clinical Information Services • Email: reference@miami.edu • Phone: 305-243-6648 • Ask a Librarian: http://calder.med.miami.edu/libraria

# **ADDITIONAL RESOURCES**

• YouTube:

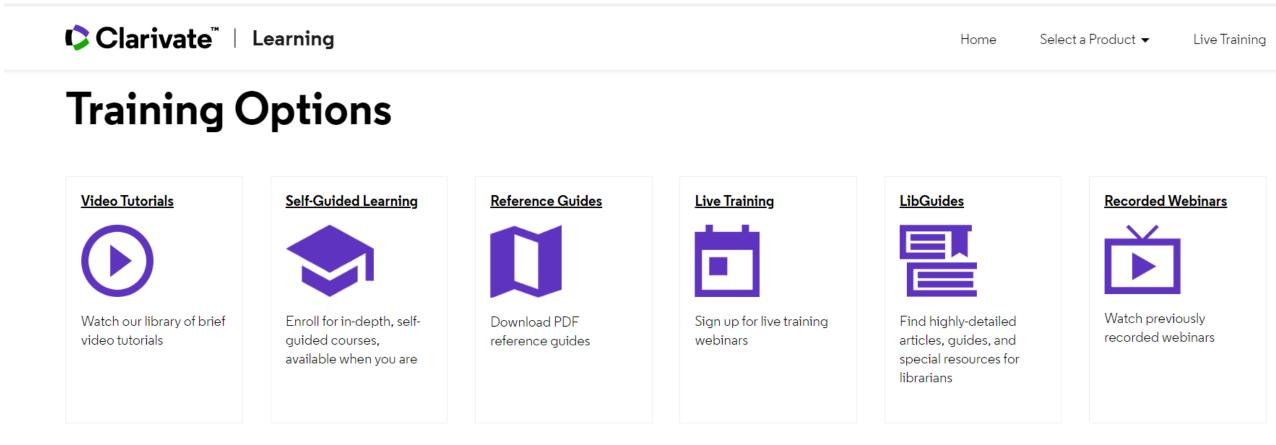
https://www.youtube.com/user/EndNoteTraining/videos





### **ADDITIONAL RESOURCES**

#### EndNote Training Website - <u>https://clarivate.com/webofsciencegroup/support/endnote/</u>





# **ADDITIONAL RESOURCES**

### • EndNote For iPad and iPhone

# Go mobile with the iPad app

Switch from desktop to iPad without skipping a beat. Your EndNote library is synced up and ready to go.







# WHAT DID WE LEARN TODAY?

- How to create a library in EndNote
- How to get your references into the library
- How to import PDFs for references and attach PDFs you already have to references in your library
- Creating an Online Library and Syncing your Desktop Library to your Online Library
- Cite While you Write
- Ways to share your references with others



# FOR MORE INFORMATION

### **Contact Me:**

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# How Did We Do? Your feedback is important to us!

# Please fill out this brief survey: Labeled back https://tinyurl.com/calderfeedback





# CALDER 1601 NW 10th AVENU

# The Calder Library is here for U